

Cornerstone Baptist Academy

2019-2020 School Year



Informational Handbook

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Cornerstone Baptist Academy

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Dear Parents and Students,

Speaking for the faculty and staff of Cornerstone Baptist Academy, I want to thank you for giving us the opportunity to share with you about our school. It is a great privilege and responsibility to assist parents in the education of their children.

Our purpose is to assist with the educational needs of the families of Cornerstone Baptist Church and other families that have similar biblical and personal convictions and beliefs. We realize that two cannot walk together unless they are in agreement (Amos 3:3).

The goal of this abridged handbook is to help give you an idea of what the school's expectations are. We know that we are not for everyone, however, it is our hope that our students will find security and contentment in knowing what is expected throughout their enrollment.

We realize that some may not understand why we conduct matters in certain ways. If you fall into this category, please contact us, and we will be glad to try and help you understand our reasoning. As an institution, we must operate differently than your family because of the larger number of individuals involved. Remember also that we are trying to knit students from different homes and backgrounds into one student body that can focus on reaching its maximum potential in serving Christ. I Corinthians 14:40 instructs us to "*Let all things be done decently and in order.*"

Thanks again for considering becoming a part of the Cornerstone Baptist Academy family. We will be praying with you regarding the Lord's will for your family.

Yours in Him,

A handwritten signature in black ink that reads "N. Phillip Woods". The signature is written in a cursive, flowing style.

N. Phillip Woods
Principal

I. Guidelines for Admissions

- A. A visit to the school campus is encouraged. We welcome the opportunity to meet and share the ministry of CBA with your family.
- B. **Requirements Needed for Consideration of Admissions (Grades K5-4):**
 - 1. Submit a copy of the most recent report card
 - 2. Submit an unofficial copy of school records (including a copy of IEP/ISP, discipline records - if applicable)
 - 3. Provide documentation of discipline issues for the current/previous school year.
 - 4. Note: Family (parents and child) must regularly (minimum of one service per week) attend church or agree to attend Cornerstone Baptist Church one service a week.)
 - 5. Pass the entrance exam.
- C. **Requirements Needed for Consideration of Admissions (Grades 5-12):**
 - 1. Student must give a written testimony of salvation
 - 2. Student must have a minimum of 1.8 GPA
 - 3. Submit a copy of the most recent report card
 - 4. Submit an unofficial copy of school records (including a copy of IEP/ISP, discipline records - if applicable)
 - 5. Provide documentation of discipline issues for the current/previous school year.
 - 6. Receipt of a completed *Pastor's Reference* Form. (Family (parents and child) must regularly (minimum of one service per week) attend church or agree to attend Cornerstone Baptist Church one service a week.)
 - 7. Pass the entrance exam.
- D. Upon receipt of a completed information (see above), a personal interview with the parents and student will be scheduled. The registration fee must accompany the application.
- E. After the interview, the applicant will be scheduled for entrance testing. This testing helps to determine a student's academic achievement compared with the curriculum used at CBA. There is a \$40.00 fee per student for testing.

- F. Acceptance and placement are based upon the results of the interview, test results, the desire of the student and parents for Christian education, pastor's recommendation, and the academic and disciplinary records from previous years. Admissions is not final until all required items are received (including copy of birth certificate, shot records, medical forms, etc.). **Students may not attend class until all information is received in the school office.**
- G. A probationary period of nine weeks is required for all new students. Parents will be notified of concerns or any recommended changes in placement by the end of the ninth week of the student's attendance at CBA.
- H. No applicant will be rejected on the basis of race, color, national or ethnic origin.
- I. Any application found to contain false information may result in the student being denied enrollment or immediately dismissed from school.
- J. CBA does not enroll students after the beginning of their Junior year except under extreme circumstances after consideration of the CBA Board. *A request for an exception must be submitted in writing.*

If a class is full, no fee is required at that time and we will place the student on a waiting list. Should an opening become available by the first day of school, you will be contacted and the fees will then be due. In addition, families enrolling all their school-age children in CBA will receive priority in enrollment.

II. Introduction

A. History

Cornerstone Baptist Academy began August 21, 1999, as a ministry of Cornerstone Baptist Church under the combined direction of Pastor Don and Wilma Mitchell. The school started in the church Sunday school classrooms with preschool and kindergarten classes. Construction began in the spring of 2000 on a new facility with additional classrooms and a full-size gym. On August 23,

2000, the Academy grade school opened with the first grade. August 16, 2004, brought the inception of our junior high program, and our first freshmen enrolled in 2007. Our first senior graduating class was May 28, 2011.

B. Statement of Faith

Cornerstone Baptist Church and Cornerstone Baptist Academy believes and teaches:

The Bible (2 Timothy 3:16-17; 2 Peter 1:19-21) We believe that the Holy Bible, as originally written, was verbally inspired by God, and the product of Spirit-controlled men, and therefore has truth without admixture of error for its matter.

God (Exodus 20:2-3; 1 Corinthians 8:8; 1 John 5:7) We believe that there is only one living and true God, infinite in every excellence; that in the unity of the Godhead there are three distinct Persons: the Father, the Son, and the Holy Spirit.

Satan (Matthew 4:1-3) We believe in the distinct personality of Satan.

Creation (Genesis 1:2; John 1:3) We believe that God created the heavens and the earth, including all life in six, literal, 24 hour days.

Fall of Man (Genesis 3; Romans 10:9-13) We believe that man, in the person of the first – Adam, was created in innocence, but by voluntary transgression fell into sin, thus plunging the whole race into condemnation and death.

Salvation by Grace (Ephesians 2:8-9; Romans 10:9-13) We believe that faith in the finished work of the Lord Jesus Christ is the only condition of salvation from sin.

Redemption from Sin (John 3:7-16; Romans 3:24-25; Acts 16:30-33) We believe that the only escape from the condemnation of sin is through the redemption wrought by Jesus Christ.

Righteous and Wicked (Romans 6:17-23; Matthew 25:41) We believe that there is a radical and essential difference between the righteous and the wicked.

The Return of Christ (1 Thessalonians 4:13-18) We believe in the imminent, bodily, personal, premillennial return of Jesus Christ, and that He will come before the seven year tribulation period to catch away the Church.

The Resurrection (John 5:21-30; 1 Thessalonians 4:15) We believe in the resurrection of the bodies of the dead; that the believers asleep in Christ will be raised at the coming of Christ for His Church.

Spiritual Gifts (Romans 12:6-8, 1 Corinthians 12: 4-11, 26-31, Ephesians 4:7-13) We believe that each Christian is gifted for ministry according to the will of God. These gifts are essential for the proper functioning of the local church. However, we believe that some gifts (the revelatory gifts - visions, words of knowledge, words of wisdom, and prophecies - and the sign-gifts - healings and speaking in tongues) ceased with the completion of the Bible.

Civil Government (Romans 13:1-7; Daniel 3:17-18) We believe that civil government is of divine appointment for the interest and good order of human society.

Human Sexuality (Genesis 2:7, 18-24, Matthew 19:4-6, Romans 1:24-27) We believe that God created human beings as male and female with distinct roles, responsibilities, and privileges and that homosexuality is prohibited by Scripture. In addition, we believe that marriage is between one man and one woman. The blessing of sexual relations is to be experienced only within the marriage of a man and a woman.

Note: The references listed above are examples that support these positions and the list is not exhaustive.

We realize that each church and family will have differences in belief. Although, as an individual/family, you don't have to agree with every item of this statement, you must agree to allow these doctrines to be taught to your child. In addition, variant doctrinal views may be discussed privately with a teacher but will not be allowed to be debated in class setting.

C. Purpose and Philosophy

Cornerstone Baptist Academy exists for the purpose of providing a Christ-centered, Bible-based educational program to the families of Cornerstone Baptist Church and other like-minded ministries. The program is to prepare the students spiritually, academically, physically, and socially for service to God and country. It is the ministry of the school to assist Christian parents in the training of their children to conform to the image of Christ. This training includes both academic and character development. Our

foundation is Jesus Christ and His written Word, the Bible, as the source of all truth. We seek to honor Him as we fulfill both our mission and purpose.

D. Church Attendance

We believe that, as a school, we cannot accomplish all that God would have for our students if they are not regularly attending church. Therefore, it is expected that our students and their families regularly attend a fundamental, Bible-believing church. (Families who do not regularly attend church will be expected to attend Cornerstone Baptist Church (as a family) at least one service per week.)

E. Affiliation

Cornerstone Baptist Academy is a ministry of Cornerstone Baptist Church. It is a member of the American Association of Christian Schools (national) and the Indiana Association of Christian Schools.

III. Admission to Cornerstone Baptist Academy

A. Requirements

Cornerstone Baptist Academy does not discriminate on the basis of race, color, ethnic origin, religion, creed, belief, or gender. Students must be from families of similar biblical and philosophical beliefs and sign an agreement with the Statement of Faith, Standards of Conduct, and the School Dress Code. By its right as a private institution, Cornerstone Baptist Academy reserves the right of setting and maintaining its own standards for student conduct, dress, philosophy of life, procedures, and scholarship.

B. Admission Procedures

Application does not ensure acceptance to Cornerstone Baptist Academy. After the application has been received, the school will conduct an interview and administer a placement test. The application, the information from the interview, and testing process will then be reviewed. Applicants will be notified of their admission status.

C. Financial Policies

As good stewards of that which God has provided, the school seeks to follow sound business and financial policies. Therefore, parents are expected to keep their school bills current. Families who fall

behind in their account will not be allowed to remain in the school. In order for students to receive report cards or transcripts or to participate in any graduation activities, including the graduation ceremony, all tuition and fees must be paid.

D. Withdrawal Procedures

Families seeking to withdraw from the school need to notify the school office in writing of their intent. The letter should include the reason(s) for withdrawal and the date of the intended last day of attendance. Two weeks' notice is required. If less than two weeks' notice is given, parents are responsible for payment for the balance of the two weeks. All materials belonging to the school (including workbooks and textbooks) must be turned in upon withdrawal and any remaining balance on the family's account is due at that time. No curriculum will be returned to withdrawn students.

E. Credits Needed for Placement

The following number of credits is needed for placement in the classes as listed:

Students entering grade 10	- 10 credits
Students entering grade 11	- 20 credits
Students entering grade 12	- 36 credits

Note: Enrollment is also based upon the availability of classes needed by the entering student.

IV. Code of Conduct

Cornerstone Baptist Academy holds that the Bible is the infallible, divine Word of God and that salvation by faith in Christ is the initial step in the Christian life. There is adequate biblical basis for the idea that spiritual growth into the image of Christ (Romans 8:29) is a work of the Holy Spirit (2 Corinthians 3:18). This growth begins with the initial act of saving faith and continues throughout life. The Holy Spirit makes the Christian conscious of the biblical demands for a holy life which fulfills both God's moral law and His law of love (Matthew 22:27-29; Romans 13:8-10; Galatians 5:14). The result should be a life consecrated unto God and separated from worldly activities.

Therefore, a goal of CBA is to provide an environment conducive to the spiritual growth and development of young people. A standard of

conduct based on biblical imperatives is necessary to provide such an environment. All of the activities of the Christian are to be done to the glory of God who indwells him (1 Corinthians 8:9, 12-13; 10:32). The Christian must endeavor to avoid practices which cause the loss of sensitivity to his/her spiritual needs, those of the world and other Christians, and a loss of the Christian's physical, mental, and/or spiritual well-being (1 Corinthians 9:27).

A sense of the need for spiritual growth in the light of these principles has led Cornerstone Baptist Academy to adopt the following standards which it believes are conducive to the environment that will best promote the spiritual welfare of the student. Although we recognize that the personal lifestyle for each student/family will be unique, we consider the lifestyle of each student/family an important matter. Thus, it is expected that each student will refrain from attitudes and activities which are not pleasing to the Lord and which are inconsistent with a godly Christian life. Students are expected to abide by this principle at all times (at home, school, or elsewhere during the school year and during breaks) throughout their enrollment at CBA. Students found to be out of harmony with the standards of Scripture and the school may be asked to withdraw from CBA for the general welfare of the student body and the school. Students who express that they do not want to attend CBA may be asked to withdraw from school. Parents are expected to support the school and its guidelines and not criticize the school or its guidelines before their child.

Our desire is to create an atmosphere of definite and positive Christian standards of conduct, scholastic achievement, and personal relationships between faculty and student. In such an atmosphere, there is the opportunity for the development of strong Christian character.

We also realize, however, that from time to time a student may become involved in sin, realize his/her sin, forsake it, and get his/her life right with God. In such cases, according to Galatians 6:1, we are to restore those who, once they see their sin as God sees it, repent, and again conform their lives to the Scriptures. In such cases, a student who has been “... overtaken in a fault...” then repents of that sin and gets right with God, may not be expelled, but can be placed on probation for a period of time so that he or she can demonstrate the reality of the change in his/her life. The length of probation will be

determined by the administration. (Note: Because of the nature of an offense, some incidents may still require expulsion.)

In the event that a student continually fails to comply with the guidelines of the school and after prayerful individual counseling and conferences between the home and school, suspension or expulsion will result.

Honor Code

It shall be the responsibility of every student at Cornerstone Baptist Academy to conduct oneself so as not to impair the spiritual development, social development, the physical welfare, or the educational opportunities of others in the school. This statement prohibits lying, cheating, stealing, inappropriate communication, inappropriate behavior, and anything that violates the guidelines of the Word of God or the school.

Honor also requires that a student not tolerate those who are involved in dishonorable activities and will confront those who do wrong. The student has the responsibility to inform the staff and/or administration of CBA when he is aware of one who is involved in doing wrong. A student who subsidizes sin through silence accepts potential discipline if he does not inform the staff/administration. The goal is that the student go beyond the "letter" of the code to abiding by the "spirit" of the code thereby protecting and advancing the honor and positive spiritual atmosphere of the student body as a whole.

V. Student Discipline

Luke 2:52 states that Jesus increased "in favor with God and man." Scriptural social acceptability is important if we are to achieve the spiritual objective of being the "light of the world" and effectively going "into all the world" to preach the gospel of Jesus Christ. Cornerstone Baptist Academy desires that our young people conduct themselves as ladies and gentlemen in a manner that is pleasing to God, consistent with Scripture, and (whenever possible) not offensive to the world.

A. Basic Philosophy

We are taught in I Corinthians 14:40 that we are to do all things "decently and in order." Romans 13 also teaches that authorities are the ministers of God. Discipline and classroom control begin

with the teacher. The real purpose of discipline is to train the student to develop character and self-discipline. Christians should demonstrate their loyalty and love to God by living in willing obedience to Him, His commandments, and the authorities He has placed over them. A child must learn to exercise self-denial in all areas of life for the sake of God and others. This includes being taught and learning the biblical reason for expected behavior as well as the correct behavior itself.

B. General Classroom Behavior

God has given some definite biblical principles for standards of conduct. All patterns for behavior focus on the five following areas:

1. Cooperation – Obey immediately, without question. Obey with the right action and attitude (Hebrews 13:17).
2. Communication – Use speech that edifies others, glorifies God, and is kind. There is no murmuring, grumbling, complaining, inappropriate or questionable speech or actions (Philippians 2:14; Proverbs 17:22).
3. Compassion – One should treat others as Christ would and as he would like to be treated (Matthew 7:12; John 8:29).
4. Compliance – Accept personal responsibility to follow the expressed and understood expectations of those in authority (Romans 14:12).
5. Credibility – No lying, stealing, cheating, or fighting (Ephesians 4:31; Colossians 3:9; Ephesians 4:28).

C. Detention

1. Students in grades five and above will be required to serve detentions for some infractions or repeated behavioral issues. This must be served at the assigned detention time unless prior approval is received from the principal.
 - a. Students will serve detention for forty-five minutes.
 - b. Students will be assigned extra work to complete during the detention period. They will not be allowed to eat, sleep, or complete regular class assignments. If the designated work is not completed satisfactorily, an additional detention will be assigned. (Note: For athletes, a detention must be served before attending practice. It

is the responsibility of student athletes to inform the coach of a detention before the date it is to be served.)

2. Reasons for detention include but are not limited to the following list:
 - a. Lying
 - b. Stealing
 - c. Disrespect
 - d. Unacceptable language (written or spoken)
 - e. Intentionally physically hurting another person
 - f. Destroying property
 - g. Gossip
 - h. Missing or late for an assigned detention

-The final decision is the responsibility of the principal.
3. Generally (although the seriousness of the offence may warrant more than one), a student will be assigned one detention period for an infraction. Repeat offenses will be assigned multiple detentions at the discretion of the principal.
4. Students are required to serve detentions as assigned. If there is a conflict with the date, a parent must contact the principal ahead of time to reschedule.

D. Suspension

1. Definition: A suspension mean a student is not allowed to attend class. There are two types of suspension: a) In-school: the student comes to school but remains apart from his regular class. There will be a charge of \$50 to pay for the person supervising the in-school suspension. b) Out-of-school: the student is not allow to attend school or school related functions for a specific period of time. For either type of suspension, an unexcused absence is given, all classwork and assessments must be completed, but no credit is given.
2. A student who receives his sixth detention will received an in-school suspension assignment.
 - a. Each additional detention earned for the remainder of the school year will result in an additional discipline action.
 - b. The student will receive an unexcused absence, but students will be able to make up all homework, quizzes, and tests without penalties.

3. Students given an in-school suspension will work in the school from 8:00-3:30. Two breaks (five minutes each) and a lunch period (25 minutes) will be given. The student will be required to complete heavy cleaning and manual labor assignments.
4. CBA reserves the right to utilize an out-of-school suspension when appropriate.

E. Expulsion

Some offences are of such a serious nature that they result in expulsion from Cornerstone Baptist Academy. These include, but are not limited to:

1. Use of illicit drugs or tobacco in any form, on or off school grounds.
2. Display of habitual patterns of behavior which reject the teaching and/or philosophy of CBA.
3. Any student involved in sexual activities contrary to Scripture, including becoming pregnant or fathering a child. (See expanded statement below).

Students who are expelled from CBA must sit out one complete semester. A letter of recommendation from the student's pastor or youth pastor will be required before the student will be considered for re-admission. Upon returning, the student will be on probation for one semester.

F. Probation

Probation is a period of time during which a student is suspended from involvement in extra-curricular activities due to disciplinary or academic issues.

G. Statement on Human Sexuality

Cornerstone Baptist Academy is a uniquely religious, educational institution that seeks to provide a quality education in a distinctly Christian environment. One of the goals of CBA is to work with parents and guardians to train Christian young men and women to be salt and light in their communities. CBA believes that the Bible is the inspired Word of God and sets forth absolute truth by which Christians are to live. CBA expects and requires that both students and parents will support the school in its distinct mission and in its biblical

beliefs. In relying on the teaching of Scripture, CBA believes that the Bible prohibits sexual immorality of any type, including but not limited to pornography, homosexuality, or any other sexual activity outside the marriage of one man and one woman. On those occasions in which a particular home or student is acting counter to or in opposition to the biblical beliefs and lifestyle that the school teaches, the school reserves the right, in its sole discretion, to refuse admission to an applicant or to discontinue enrollment of a current student. This includes, but is not limited to, living in, condoning, or supporting any form of sexual immorality; practicing or promoting a homosexual lifestyle or alternative gender identity; or otherwise having the inability to support the moral principles of the school as stated throughout this handbook. (See *Statement of Faith*.)

VI. Dress Code

The Scriptures touch the issue of dress in principle only. A Christian school dress code can be dealt with on a spiritual basis only as it relates to biblical principles. The underlying principles are not usually the point of contention on the topic of dress. The disagreements are more frequently related to institutional preference that a school chooses to enforce. Two different parents that are equally committed to the Scriptures may have different dress guidelines for their children for school, church, and play. Every institution has to set its boundaries where it feels the mission of the organization is best accomplished.

Why have a uniform dress code?

Cornerstone Baptist Academy desires a Christian testimony in every aspect of our school, including the area of dress. Just as students would dress one way to attend a picnic and another way to attend church, there are appropriate ways to dress for school. The enforcement of uniforms and dress code is the responsibility of the home and is not the sole responsibility of the school. The school only becomes involved in enforcing the dress code when the home fails to do so.

In many ways, a person is known by how he looks. A person's values dictate the choice of attire. CBA wants the appearance of its students

to be consistent with the values associated with the school. Since clothing influences mentality, our standards of dress aid in the overall climate of CBA. Modesty (I Timothy 2:9; II Timothy 2:22), neatness, appropriateness, respect, association, and gender distinctiveness are the fundamentals of the CBA dress code regardless of the current trends, styles, and tastes of our society.

A. General Principles of Dress (for both boys and girls)

1. All students must wear CBA approved school uniforms.
 - K4 and K5 girls may wear school uniform slacks. Preschool and kindergarten wear red T-shirts and navy blue bottoms.
 - Elementary students wear light blue polo shirts and navy blue bottoms.
 - Secondary students wear navy blue or red polo shirts and navy blue or khaki bottoms.
 - 9-12 grade students may wear white or light blue dress shirts/blouses. (Dress shirts/blouses are defined as having a collar and buttons all the way up the front. Note: Boys dress shirts must be tucked in. Girls dress blouses will must be tucked in if they are not cut straight across the bottom.)
2. K4 and K5: each child should have an extra set of clothes stored in the locker at school at all times in case of an accident. Each article of clothing should have your child's name on it. No child is exempt from spills, sickness, or accidents that require a change of clothes during the day. If your child does not have a change of clothes, you will be called and asked to pick up the child or asked to bring clothes to school in the event of an accident involving wet underclothes.
3. Weather permitting, the younger children will be taken outside for play. Please be sure your child is dressed accordingly, providing a jacket in the spring and fall and light clothing in the warmer months.
4. The child must maintain a neat, clean, healthy appearance.
5. The student's hair must be clean, neatly combed, and cut in a manner that indicates maleness or femaleness, as appropriate. Hairstyles are to be traditional and conservative. Hair may not have stripes or designs cut or dyed into it. Hair must remain a natural looking color. "Bowl" cuts or cuts with ridges in the

hairline are not permitted. Failure to comply will result in suspension from school.

6. PK4-K5 must wear tennis shoes. It is requested that K4 students have shoes that close with Velcro® or zippers. Elementary and high school students may wear either tennis shoes or "dress shoes" to school. Tennis shoes with characters or lights are not permitted.
7. Elementary and high school girls may wear sandals. Sandals must be of a formal style and have a heel strap. Open-back shoes and house shoes are not permitted.
8. Sweaters (no fleece) must be plain navy blue with no letters or characters. Sweaters may be of the zip-up, pullover, or button-up style, but must be made of sweater (not sweatshirt) material. Only CBA logo sweatshirts are permitted. No hoodies are permitted during school hours.
9. Coats and/or jackets are not permitted in classrooms. If students are cold natured, they need to get a sweater or CBA sweatshirt to wear.
10. Undershirts worn under uniform shirts must be white and tucked into pants or skirt at all times and sleeves must not be visible.
11. Long sleeve shirts may not be worn under short sleeve shirts.
12. Skirts/pants with cargo pockets, patch pockets (pockets sewn on the outside), or pockets with rivets are not permitted for school.
13. Students may not have visible body piercing. This includes, but is not limited to the nose, lips, tongue, or eyebrows. Girls may have pierced ears.
14. Students may not have visible tattoos. This includes permanent or temporary tattoos.
15. Students who violate any portion of the dress code relating to modesty or repeatedly violate the dress code for any infraction will remain in the school office until a change of appropriate clothing is brought to school. The time out of class will be unexcused and will result in the unexcused absence grade deduction for the time out of class.

B. Girl Specifics

1. Skirt length, including slits, must come to the bottom of the knee when standing and to the top of the knee when sitting.

2. Girls headwear such as scrunchies, barrettes, headbands, rubber bands, ponytail holders, beads, etc. should be red, white, or navy blue in color (secondary may also use khaki).
 3. Socks must be a solid color. (Socks with a small band or logo – not words – will still be considered a solid color.)
 4. Footless leggings are not permitted.
 5. The school office has examples of each of the following required school uniforms:
 - a. Preschool girls: white polo shirt, navy skirt, jumper, or pull-up pants.
 - b. Elementary girls: light blue polo shirt and navy blue skirt
 - c. Secondary girls: navy or red polo shirt and navy or khaki skirt.
 - d. 9-12 grade girls may also wear white or light blue dress blouses.
 6. When wearing skirts, preschool and elementary girls must wear shorts under them if they are playing on the ground or if their activities cause their feet to leave the ground. The length of the shorts must be shorter than the length of the skirt. Sweat pants with the legs rolled up are not permissible.
- C. Boy Specifics
1. Boys may not wear chains, bracelets, earrings, or necklaces of any type. A medical I.D. tag is allowed.
 2. Hair must be off (above) the collar and ears and out of the eyes. It must be evenly tapered from top to bottom.
 3. Braids are not permitted.
 4. Socks must be a solid color. (Socks with a small band or logo – not words – will still be considered a solid color.)
 5. Male students must be clean-shaven. (Note: Boys will not be required to shave until 9th grade.)
 6. The school office has examples of each of the following required school uniforms:
 - a. Preschool boys: white polo shirt and navy pull-up pants
 - b. Elementary boys: light blue polo shirt and navy pants
 - c. Secondary boys: red or navy blue polo shirt and navy or khaki pants
 - d. 9-12 grade boys may also wear white or light blue dress shirts.

Cornerstone Baptist Academy reserves the right to have the final say as to the acceptability of all matters of school dress. CBA is not responsible for lost clothing or items.

D. Out-of-uniform Dress Code

Special days or events may call for students to be out of uniform; however, school approved dress is still required for such activities. This includes, but is not limited to school picture day, FABA competition, all home and away sporting events, intramural games, concerts, programs, and class activities.

1. Boys: Boys must wear pants or dress slacks (no jeans, sweat pants, or shorts). Clothing may not have emblems, images, or wording associated with sinful or worldly activities or organizations (i.e. beer, rock groups, CCM groups, Hollywood movies, tobacco, etc.).
2. Girls: Girls must wear skirts or dresses which come the bottom of the knee. School-approved (in both length and style) culottes will be permitted to some activities. No pants, capris, denim, shorts, sleeveless shirts, spaghetti straps, and plunging or low-cut necklines are permitted. No “keyhole necklines,” front or back, may show bare skin. Clothing may not have emblems, images, or wording associated with sinful or worldly activities or organizations (i.e. beer, rock groups, CCM groups, Hollywood movies, tobacco, etc.).
3. For CBA athlete events, boys may wear jeans and girls may wear jean skirts. These must meet regular guidelines for modesty and length. They must not have any holes or frayed edges on them.
4. Dress for CBA concerts, programs, graduations, and other special activities require regular school dress or better. “Better” means dress shirts/blouses (having collars) and no denim (of any color) for pants/skirts.

E. Required dress for P.E.

Students must wear tennis shoes when on the basketball portion of the gym floor. Tennis shoes must be non-marking. Students are not to play barefooted.

1. Boys: CBA gym shirt; navy blue sweat/warm-up pants or navy blue basketball shorts that come below the knee, socks, and tennis shoes.
2. Girls: CBA gym shirt; navy blue culottes, navy blue sweat/warm-up pants, or navy blue basketball shorts that come below the knee, socks, and tennis shoes.

F. Athletes

1. Official game uniforms will be modest and appropriate.
2. On game day, male athletes may wear a shirt, tie, and dress shoes to school and to and from the game. Female athletes may wear Sunday dress and dress shoes to school and for travel to and from the game or travel jerseys, as directed by the coach.
3. On game day, cheerleaders may wear their cheer uniforms to school and to and from the game.
4. Ineligible athletes must wear their school uniforms to school and for travel to and from the game.

G. Dress code for leaving CBA during school hours

1. Girls must leave the building in their school uniform, culottes, or skirts that are school-approved in both length and style. If changing out of uniform, girls must exit the building immediately. Girls may not leave the building during school hours (7:00 a.m. – 5:30 p.m.) in pants, capris, or shorts of any type. Girls will need to change off campus if changing into something other than culottes or a skirt.
2. Boys may not wear shorts when leaving the building during school hours (7:00 a.m. – 5:30 p.m.).
3. If leaving from a sports practice, students may leave in school-approved practice attire, but you must leave the building at the conclusion of practice and may not roam the building.

As an encouragement and an example to our students, parents should observe the school dress code at all times on the school campus or in the school facilities.

VII. Choice Scholarship Information – 2019-2020

Choice Scholarship Program Household Income Limits

The value of the Choice Scholarship is the lesser of:

- 1) Tuition and fees charged to the student at the eligible school; or,
- 2) An amount based on the per-student State funding for the student's school corporation of residence, as determined as follows:
 - 90% of the formula amount if household income is up to 69% of Reduced Lunch eligibility (127% of the Federal poverty level) **if the student is eligible under the Pre-K Track.**

- 90% of the formula amount if household income is up to 100% of Reduced Lunch eligibility for students who are eligible under all pathways **except** the Pre-K Track.
- 50% of formula amount if household income is up to 150% of Reduced Lunch eligibility).
- 50% of formula amount if household income is up to 200% of Reduced Lunch eligibility **if the student is eligible under the Continuing Choice Scholarship Student Track or Special Education Track.**

Choice Scholarship Program Income Limits by Household Size 2019-2020 School Year				
		100% of Reduced Lunch Eligibility	150% of Reduced Lunch Eligibility	200% of Reduced Lunch Eligibility
# of People in Household		Annual household income limit for a 90% Choice Scholarship ²	Annual household income limit for a 50% Choice Scholarship ³	Annual household income limit for a 50% Choice Scholarship ⁴
1		\$23,107	\$34,660	\$46,213
2		\$31,284	\$46,925	\$62,567
3		\$39,461	\$59,191	\$78,921
4		\$47,638	\$71,456	\$95,275
5		\$55,815	\$83,722	\$111,629
6		\$63,992	\$95,987	\$127,983
7		\$72,169	\$108,253	\$144,337
8		\$80,346	\$120,518	\$160,691
9		\$88,523	\$132,784	\$177,045
10		\$96,700	\$145,049	\$193,399
For household sizes eleven (11) or more:				
¹ Add \$5,613 to the annual limit for each additional member for a "90%" scholarship.				
² Add \$8,177 to the annual limit for each additional member for a "90%" scholarship.				
³ Add \$12,266 to the annual limit for each additional member for a "50%" scholarship.				
⁴ Add \$16,354 to the annual limit for each additional member for a "50%" scholarship.				
Note: Income levels are determined in accordance with IC 20-51-1-4.3. More information is available in the Income Verification Rules and Income Verification FAQs documents available at www.doe.in.gov/choice .				

VIII. Financial Information - PK4

Matriculation Fees: (Deduct \$60 if paid by 5/1/19.)

\$180.00 per student (Fees are non-refundable.)

Matriculation fee covers the extra expenses related to classroom work, including, but not limited to, book rental (books are the property of Cornerstone Baptist Academy), association fees, and student insurance.

	Yearly	Semester 2 Payments	Monthly 10 Payments	Weekly 38 Payments
1 child	\$4830	\$2365	\$483	\$128

- Weekly fees are due each Monday. A \$10.00 late fee is added for payments received after 1:00 p.m. on Tuesday.
 - Weekly fees are due every Monday, excluding Christmas and spring break weeks.
 - The first payment is due **August 7, 2019**, and the last payment is due **May 18, 2020**.
- All monthly tuition payments are due on the first of the month. A late fee of \$10.00 will be added after the fifth. The first payment is due **August 1, 2019**, and the last payment is due **May 1, 2020**.
- Semester payments must be made by the first day of each semester to receive the discount.
- K4 tuition includes lunch, morning and afternoon snack, and extended care.
- Students may not arrive before 7:00 a.m.

IX. Financial Information - K5 Through High School

The following fees are non-refundable, including purchased student supplies

Registration Fee: \$75.00 per student/\$125.00 per family

- This is a one-time fee for new students. Returning students do not pay this fee.
- The registration fee temporarily reserves classroom space for the student until May 1.

Matriculation Fee: Deduct \$30 if paid by 5/1/19.)

Matriculation fee is non-refundable and covers the extra expenses related to classroom work, including, but not limited to, book rental (books are the property of Cornerstone Baptist Academy), association fees, and student insurance.

K5	\$250 per student
Elementary	\$400 per student
Junior High (7-8)	\$450 per student
High school	\$240 per student (plus cost of curriculum)

Classroom space is permanently secured when the matriculation fee is paid. After May 1, we accept students on a space-available basis.

	Yearly 1 Payment	Semester 2 Payments	Monthly 10 Payments	Weekly 38 Payments
K5 – High School	\$4750	\$2325	\$475	\$125

*****Limited tuition assistance may be available. Application for a CBA Scholarship can be made through the school office.**

- All monthly tuition payments are *due on the **first*** of the month. A late fee of \$10.00 will be added after the fifth.
- The first payment on the ten-month plan is due **August 1, 2019**, and the last payment is due **May 1, 2020**.
- Semester fees are due the first day of each semester.
- Weekly fees are due each Monday. A \$10.00 late fee is added for payments received after 1:00 p.m. on Tuesday. The first payment is due **August 7, 2019**, and the last payment is due **May 18, 2020**.

Extended Care:

- Students who arrive before 7:30 a.m. will be charged \$60 per month or \$6 per day.
- Students who arrive between 7:30 a.m. and 7:45 a.m. will be charged a family fee of \$30 per month or \$3 per day.
- Students remaining after 3:45 p.m. will be charged \$80 per month or \$6 per day.
- Students who need both morning and afternoon extended care will be charged \$110 per month.
- Students picked up after 5:30 will be charged **\$10.00**. After the first ten minutes, the charge is an additional \$1.00 per minute.
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Some final thoughts...

Not knowing from what educational environment your child might be coming, here are a few important guidelines and expectations for CBA students:

- Attendance is important. Excessive tardies/absences can result in the student being asked to withdraw.

- Classes are structured, disciplined, and quiet. Students are not allowed to talk, get out of their seats, or leave the room without permission.
- Homework is a regular part of our program and will be required to be completed. Failure to complete homework on a regular basis will result in the student failing the class.
- Students will have quizzes (announced and unannounced), tests, and projects. Again, completion of these will be required to pass the class.
- Bible classes and chapel are required for every student.
- Students are not allowed to have phones during the school day. Phones are turned in at the office at the beginning of the school day and retrieved at the end.

Our goal is to offer an educational setting that allows for excellence while encouraging and reinforcing spiritual growth and maturity in the life of the student. We believe that the areas addressed in this document are important to accomplish this goal. If you have any questions, please contact the school.



**CORNERSTONE
BAPTIST ACADEMY**

10701 E. 56th Street

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